Registration Form

The Corner House Day Nursery

**Fees List**

**Academic Year 2022 – 2023**

|  |  |
| --- | --- |
| **Deposits** | |
| Please see the Nursery’s Terms & Conditions for information on how and when the Acceptance Deposit may be refunded. | |
| **Acceptance Deposit**  Payable by the Parent of each pupil on acceptance of a place | £500 |
| **Discounts** | |
| **Sibling Discount** | **10%** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Age** | **Full Week** | **4 Days** | **3 days** | **2 Days** | **1 Day** |
| **Baby Room** | **1,825.53** | **1,606.18** | **1,206.43** | **804.63** | **N/A** |
| **Pre School/Nursery** | **1,461.65** | **1,286.38** | **965.55** | **643.70** | **N/A** |
| **Pre School/Nursery**  **15 Hrs** | **1,244.35** | **1,061.90** | **738** | **418.20** | **N/A** |
| **Pre School/Nursery**  **30 Hrs** | **1,071.13** | **880.48** | **490.98** | **N/A** | **N/A** |

|  |  |
| --- | --- |
| **Additional Charges** | |
|  |  |
|  |  |
|  |  |
|  |  |

# Registration form

Please complete this form in as much detail as possible. We need this information to be able to process your application for a place for your child.

Information which is mandatory for you to provide is indicated below by a \*.

If you do not complete the mandatory sections in full this may jeopardise or delay your application.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Your child | | | | | | | | |
| Surname of your child\* |  | | | | | | | |
| First names  \* (underline preferred name) |  | | | | | | | |
| Date of birth\* |  | | | | | | | |
| Proposed month and year of entry |  | | | | | | | |
| Nationality |  | | | | | | | |
| Proposed Year Group\* |  | | | | | | | |
| Proposed Sessions Required\* | Mon | Tues | | Weds | | Thurs | | Fri |
| Full Day |  |  | |  | |  | |  |
| Have you registered your child's name at any other Nursery(s) and if so, which? | Yes | |  | | No | |  | |
| **If you answered Yes, please state which Nursery’s** | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **First signatory** | | | | | |
| **Title\***  (e.g. Mr, Mrs, Ms) |  | | | | |
| **Full name\*** |  | | | | |
| **Relationship to child\*** |  | | | | |
| **Contact telephone number\*** |  | **Evening (if different)** |  | **Mobile (if different)** |  |
| **Email address\*** |  | | | | |
| **Address\***  (including postcode) |  | | | | |
| **Occupation** |  | | | | |
| **Employer's business name and address** |  | | | | |
| **Second signatory** | | | | | |
| **Title\***  (e.g. Mr, Mrs, Ms) |  | | | | |
| **Full name\*** |  | | | | |
| **Relationship to child\*** |  | | | | |
| **Contact telephone number\*** |  | **Evening (if different)** |  | **Mobile (if different)** |  |
| **Email address\*** |  | | | | |
| **Address\***  (including postcode) |  | | | | |
| **Occupation** |  | | | | |
| **Employer's business name and address** |  | | | | |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Other people with parental responsibility\* Please provide the name(s) and current address(es) of any other person with parental responsibility (i.e. legal responsibility) for the above-named child. Their consent to the child attending the Nursery will be required if an offer of a place is made. | | | | | | | | | | |
| Title | | |  | | | | | | | |
| Full name | | |  | | | | | | | |
| Address  (including postcode) | | |  | | | | | | | |
| Connections with the NurseryPlease mention here the names of any other members of the family attending the Nursery or registered for entry; or any other connection with the Nursery. | | | | | | | | | | |
| Surname | | | | | First Name | | | Date of Birth | | |
|  | | | | |  | | |  | | |
|  | | | | |  | | |  | | |
|  | | | | |  | | |  | | |
| Please indicate how you first heard of the Nursery | | | | | | | | | | |
|  | Local reputation |  | | Present Nursery | |  | Website | |  | Advertisement |
|  | Recommendation |  | | Previous Connection | |  | Other (please state) | |  |  |
| **Please state the name and address of the present nursery**  (with dates of attendance) | | | | | | | | | | |
| **Name and address of nursery\*** | |  | | | | | | | | |
| **Dates of attendance\*** | |  | | | | | | | | |
| **Name of Manager\*** | |  | | | | | | | | |

How we will use the information provided in this form

This information will be used by the Nursery during the admissions process.

For example:

1. we may contact other people with parental responsibility to check that they consent to your child joining the Nursery;
2. the Confidential Information Form will be used to ensure that we have made any reasonable adjustments / suitable arrangements for your child when they visit the Nursery or during any entrance assessments and subsequently if they are offered a place;
3. we may share your information with credit reference agencies.

If your child is not offered a place, or if you do not accept the offer of a place, we will only retain this information for as long as we need to. Unless there are exceptional circumstances, information is kept for a year after the end of the admissions process.

If your child joins the Nursery, we will use the information on this form in accordance with our privacy notice for pupils and parents. This document is published on the Nursery's website.

Signatures

|  |  |  |
| --- | --- | --- |
|  | First signatory | Second signatory |
| Signature\* |  |  |
| Name in full\*  (please include all names) |  |  |
| Date of birth |  |  |
| Relationship to child\* |  |  |
| Date |  |  |